

VENDOR NAME _____ (this name must match name on Certificate of Insurance)

RAGBRAI

FOOD & BEVERAGE VENDOR APPLICATION & AGREEMENT July 18, 2015

This food and beverage vendor agreement is made on this _____ day of _____, 2015 between the undersigned food and beverage vendor ("Vendor") and RAGBRAI and provides the following:

1. Name and Address of place of Engagement

RAGBRAI
Tyson Events Center
401 Gordon Dr.
Sioux City, Iowa

2. Date and Time of Engagement:

Saturday, July 18, 2015 from approximately 12:00 noon until 10:00 pm. Times will be assigned by RAGBRAI to each Vendor for arrival and set up. Limited security will be provided on Friday night before the event, and Vendor may leave any materials in their tent at their own risk.

3. Basic Concessions Agreement:

In exchange for the payments under concessions options listed below in paragraph 4, the Vendor shall be entitled to sell food and beverages at the place of engagement on the date and at the times specified by the RAGBRAI committee. Unless otherwise stated, Vendor is only allowed to sell food and beverages from a stand or booth located in the designated food and beverage area.

4. Concessions Rates (PLEASE READ CAREFULLY)

___ Saturday, July 18, 2015: \$700 base payment for for-profit businesses. The fee is \$850 after June 1, 2015.

___ Saturday, July 18, 2015: \$300 base payment for not-for-profit organizations. The fee is \$400 after June 1, 2015.

(Includes 110V power. If 220V is required, there is an additional \$75.00 charge.) **Please make payment to "RAGBRAI committee." Please mail to 801 4th St, Sioux City, IA 51101.**

Electric Needs:

___ YES I NEED 220V POWER (\$75.00 additional charge - Max of 2)

QUANTITY OF 220V PLUGS: ___

___ YES I NEED 110V POWER (No Charge)

QUANTITY OF 110V PLUGS: ___

___ I DO NOT REQUIRE POWER

There will be no refund of the base fee paid by the Vendor if said Vendor withdraws his/her application after July 1, 2015.

Vendor is to supply a heavy-duty extension cord, adapters for hook up to power source, and any electrician's expense to accommodate this. RAGBRAI will supply configuration for and distance to power source. An electrician will be on site for a specified amount of time during the day. This time period will be given closer to the event date. Any charges for electrical work at Vendor's unit are at Vendor's expense.

5. RAGBRAI reserves the right to select the Vendors at the festival.

6. Vendor Sites:

A picture or drawing of your booth showing dimensions is required with this agreement. (Please see #18.) If you are going to use any type of trailer, you must remove the tongue or include the tongue length on your drawing. Vendors will be fully responsible for booth structure, furnishings, and lighting.

7. Parking:

No vehicle parking is allowed by your booth or in the Food Vending area. Each vendor will be provided with a pass into the area to shuttle supplies only. No vehicles will be allowed in the vendor after 11:00 am Saturday, July 18, 2015.

8. Timing of Payments:

Base payment plus Certificate of Insurance due on or before June 1, 2015.

Please make payment to "RAGBRAI committee." Please mail to 801 4th St, Sioux City, IA 51101.

LATE PAYMENT WILL BE SUBJECT TO DISQUALIFICATION.

9. Iowa Sales Tax:

Each Vendor must comply with Iowa Sales Tax Requirements. Vendor must disclose its Iowa sales tax number to RAGBRAI where indicated in this Application and Agreement, and Vendor is responsible for the collection of sales tax and payment and reporting of such tax to the Iowa Department of Revenue and Finance.

10. Insurance:

Vendor must maintain general liability insurance coverage with limits in the amount of One Million Dollars (\$1,000,000). This coverage shall be primary to any other insurance coverage and RAGBRAI shall be named as an additional insured. Vendor shall furnish a Certificate of Insurance as proof of insurance with the payment of the base charge due on or before June 1, 2015.

11. Ice

Ice will be available for purchase by Vendors on July 18, 2015. Information regarding supplier and cost will be provided at Vendor's Meeting to be held 5:30PM, July 7, 2014 at the Sioux City Convention Center.

12. Inclement Weather:

The event will go on as scheduled RAIN or SHINE. There will be NO alternative location or refund arrangements in case of inclement weather. If appropriate, bring your rain covers.

13. Department of Health Permit:

The Health Department will do an on-site inspection after your booth is set up on Saturday. When your booth has been approved, there is a fee charged by the Health Department. Please contact Siouxland District Health at 712-279-6119 if you have any questions about their requirements.

14. Garbage:

RAGBRAI will provide each Vendor with garbage containers. The Vendor will be responsible for emptying trash container(s) throughout the day into the dumpster located near the Vendor area.

15. The undersigned Vendor hereby releases and agrees to hold harmless RAGBRAI from any damage to undersigned's property or for any personal injury which the Vendor, its employees, assistants, volunteer helpers, or any other person associated with the Vendor may sustain or cause while participating in the RAGBRAI events. The undersigned Vendor agrees to indemnify RAGBRAI for any claim against or payment made by RAGBRAI as a result of the fault of the undersigned, its employees, assistants, volunteer helpers, or any other person associated with the Vendor.

16. Please note any comments, location preference or special needs you have:

17. Food and Beverage Items You Will Serve: **(DO NOT LEAVE THIS SECTION BLANK--Please Be Specific)**. Vendor agrees to limit sales to these items unless approval for additional items is requested in writing and agreed to by RAGBRAI prior to July 1, 2015. This policy will be enforced on the day of the event. All food and beverage prices must be posted on your booth and clearly visible to the public.

18. Please draw a diagram of the booth set up you will be using at this event showing dimensions as requested in #6. Please show the location of any trailer tongues, tables, grills, signs, etc. Also, please attach a photo of your unit. You may attach a separate sheet to show your booth set up.

(DO NOT LEAVE THIS SECTION BLANK.)

PLEASE PRINT CLEARLY!

Name of your organization: _____ **Contact Person:** _____

Address: _____ **City, ST, ZIP:** _____

Business Phone: ____ - ____ - ____ **Home Phone:** ____ - ____ - ____ **Cell Phone:** ____ - ____ - ____

Contact at Event: _____

Dated this ____ **day of** _____, **2015.**

RAGBRAI
Brent Stockton, Authorized Representative

Name of Food & Beverage Vendor

By: _____

By: _____

PLEASE COMPLETE: Vendor's Sales Tax Permit (Please check one):

Vendor has Iowa Sales Tax Permit (Sales Tax Number is: _____) Please show all

Vendor is exempt as proceeds will be used for charitable, religious, or educational purposes.

Vendor will apply for a temporary sales tax permit. Please provide this number to Producer as soon as received.

PLEASE RETURN ALL 4 PAGES TO RAGBRAI,

801 4th St, Sioux City, IA 51101, Sioux City, Iowa 51102

by June 1, 2015.

Additional information will be provided at Vendor's Meeting to be held 5:30PM, July 7, 2015 at the Sioux City Convention Center. If date of meeting changes, you will be notified via e-mail or phone call.

It is advised to make a copy of this document for your records.

VENDOR CHECKLIST

1. COMPLETED AND SIGNED APPLICATION
2. CHECK INCLUDED
3. CERTIFICATE OF INSURANCE INCLUDED
4. MARK IF NEED 220V POWER